UNIVERSITY OF DELTA AGBOR, NIGERIA

DReg
For Senate Consideration
24/3/26

POLICY ON ARTIFICIAL INTELLIGENCE

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Pls B.4 at Senate.
24/3/26

Submitted March, 2026

CHAPTER 1 INTRODUCTION

1.1 History of University of Delta

The University of Delta, Agbor, Delta State, Nigeria is a public university established by the Act of Delta state House of Assembly on 25th February, 2021. The establishment of the University was a direct response of the Government of Delta state to the burning need of more credible tertiary institutions needed to address the yearning of the teeming youths of Delta State and the broader South-South, Nigeria desiring for qualitative university education.

University Vision:

The University of Delta is to be internationally recognized as University with global perspective that meets the dynamic needs of the society by educating leaders who shall embrace value creation for the growth of mankind.

University Mission

The mission of University of Delta is to advance the frontiers of human knowledge by providing leadership in teaching and learning, research and service using cutting edge technologies to meet current educational demands in order to surmount the myriad of challenges facing humanity.

1.2 Background

Artificial intelligence (AI) is redefining and reshaping education, research, and administration across the world. Its tractions and publicity have the potential to enhance the workers productivity and consequently University's efficiency, drive innovation, expand the frontiers to quality education, and improve graduate outcomes. Yet as lofty as its advantages, it presents significant challenges, including ethical dilemmas, risks of bias and misinformation, threats to academic integrity and the danger of deepening existing digital inequalities.

The University is a focal point in creation of knowledgeable society by producing graduates in character and in learning with relevant skills underpinning the 21st century workforce. The paradigm shift to the use of AI or generative AI has necessitated the University of Delta, Agbor to join in this success story of AI rather than remaining on the margins of this global shift. University of Delta, Agbor should adopt AI in a responsible, inclusive and contextually relevant manner to strengthen teaching and learning, advance research productivity, enhance institutional governance, contribute meaningfully to national development, and advance national development.

Widespread AI usage was still at its infancy in the University of Delta, Agbor having just graduated her first set of graduates and preparing herself for post graduate programmes. Generative AI was widely used by students for their academic work but in largely unregulated, untaught, surreptitious and unethical ways. AI appeared to be much less used by lecturers, especially for teaching and research. This policy provides the guiding principles, ethical standards, and strategic pathways for the integration of AI into University of Delta, Agbor. It sets a Unified direction for the adoption, use, governance of AI, and leverage AI responsibly, align with national education priorities and uphold international best practices. This policy is a part of the systemic response to achieve evolution of AI as it supports a transition into beneficial and responsible domestication of AI in the University of Delta, Agbor.

e Vice Chancellor, Prof. (Mrs.) Stella Chinye Chiemeke, has taken further interest in AI policy as she is a Professor of Computer Science th a renewed interest in Artificial Intelligence and its application.

3 Vision of the Policy

o position University of Delta, Agbor as a leader in the responsible use of Artificial Intelligence adoption, research, and application, nereby advancing knowledge, innovation, and socioeconomic development, producing graduates that are digitally fluent, critically ngaged, and capable of leveraging AI to solve local, national and international challenges or problems. This aligns with the vision of Jniversity of Delta to be internationally recognized as a University with a global perspective that meets the dynamic needs of society by educating leaders who shall embrace value creation for the growth of mankind.

1.4 Mission of the Policy

To provide a policy framework that guides the University of Delta, Agbor in the ethical, inclusive, and sustainable integration of AI into teaching, research, administration, and community service in order to fulfil the mission University of Delta of advancing the frontier of human knowledge by providing leadership in teaching and learning, research and service using cutting-edge technologies to meet current educational demands in order to surmount the myriads of challenges facing humanity.

1.5 Thematic Scope

Overall, this policy sets out the guidelines for the use of AI in the UNIDEL. It springs from the fundamental approach to support AI development with original content, while learning from emerging themes in the internationally AI policy arena. The policy is designed to promote ethical and educational use of Artificial intelligence technologies and foster learning and innovation while protecting against certain risks that AI poses to University of Delta, Agbor and its educational mission and vision.

In addition, AI technologies can impact on the integrity of academic achievements, the privacy of individuals whose information and data shared with an AI platform, and the security of institutional data, which everyone in the University is legally and ethically obligated to protect. The thematic scope of this policy covers issues that are believed to be germane to the development and domestication of AI in the University. The themes are expressed in structuring content into this policy. This entails building and applying AI with special interest in teaching and learning, research, innovation, administration, community service, quality assurance, regulatory considerations and governance.

1.3 Applicability and Use

a. This policy applies to all members and components of, and organisations in, the University including:
   i. staff (all categories, including adjuncts and contract staff)
   ii. students
   iii. organs and structures (divisions, units, departments, institutes, centres, faculties, committees, boards, etc.)
   iv. University community-based organisations bodies (associations, unions, etc. of staff and students)
   v. businesses and business premises
   vi. external collaborators and contractors
   vii. **this has to include the laws guiding data protection**

b. This policy shall be used in conjunction with other regulatory documents and statements of the University and its units especially those regarding the use of the internet and other ICT resources.

c. This policy shall guide relationships, agreements, memoranda of understanding and contractual arrangements.

1.7 Policy Objectives

In line with the aspiration of the University to domesticate and advance AI, the following shall be the policy objectives:

a. To empower the University systems by promoting domestication and best practices in the use of AI.
b. To provide a regulatory framework for responsible use of AI.
c. To outline roles and responsibilities in AI deployment and development.
d. To provide a framework for advocacy and collaboration regarding AI.
e. To promote capacity building, quality assurance and procurement-based growth of AI.
f. To provide a mechanism through which the University's Management and other stakeholders can invest in the development of AI.

1.8 Responsible Executive(s)

Policies and Procedures Manual: "The University officer or other authorized institution official who serves as the sponsor and/or initiator of the policy."

The responsible executive shall be the Director, Centre for Artificial Intelligence Development.

1.9 Responsible Office

Policies and Procedures Manual: "The office, unit, or department that owns and administers the policy."

The responsible office shall be the Centre for Artificial Intelligence Development.

1.10 Effective Date

The effective date shall be April 1st, 2026.

CHAPTER 2
GENERAL REGULATORY CONSIDERATIONS

2.1 Ethical Considerations

All users of AI in the University shall deliberate upon the ethical implications of the deployment of AI in the teaching, learning, research, administrative, quality assurance, community service and other activities they undertake and take responsibility accordingly. Lecturers, teachers and other superiors in the system shall be responsible in ensuring ethical use of AI.

The ethical considerations outlined below shall guide the use of AI in the University. No item shall be held in isolation. Violations shall be determined by weighing the balance between benefit and harm and the fulfilment of assigned or implied obligations. The themes covered in this section are not to be seen as exhaustive of all relevant considerations, but meant for fundamental guidance. All matters in this policy have intrinsic ethical implications.

Principlistic Considerations

Respect for autonomy

a. The autonomy of users and potential users of AI in the University shall not be denied. The users shall exercise liberty (that is, be free from undue controlling influences) and agency (that is, exercise their capacity for intentional action) in the course of their use of AI, except where superior authorities (such as lecturers with respect to students) instruct the non-use of AI for training, evaluation and other purposes.

b. Individuals with diminished autonomy, such as pupils and students of the University's primary and secondary schools and persons with disability, shall be entitled to protection against wrong use of AI by self or others in a manner that exploits their vulnerability.

c. The privacy of individuals, (clients of the University services, students, staff, members of the public, research participants, etc.) shall be respected and protected in the course of the use of AI.

d. AI shall not be used to collect, store, access, generate the likeness of or share the personal data of individuals – including text, images, videos, audios – without their informed consent.

Beneficence

a. **Benefits:** As an obligation, AI shall be used to benefit users and their targets.

b. **Rights:** The rights of individuals, groups and sub-institutions to use AI for beneficial purposes shall be promoted and protected.

Non-maleficence

a. **No harm.** As an obligation, AI shall not be used to cause or promote harm, such as generating hurtful, misleading, biased or discriminatory content.

b. **Superior obligation.** The obligation of non-maleficence should generally be held as superior to that of beneficence.

Justice

a. **Fairness.** AI shall not be used to create unfair or inequitable conditions for users and participants and beneficiaries. Fairness here shall apply to benefits, risks and costs associated with the acquisition and use of AI.

b. **Diversity and Inclusion**

i. AI shall be used to project the University's philosophy and character of diversity and inclusion.

ii. AI-based decision-making shall not discriminate based on race, gender, or class.

iii. The distribution of the benefits of AI shall prioritize underrepresented groups to participate in AI research and development; and

iv. The AI Ethics and Justice Committee shall be diverse and inclusive.

v. Due to the fact that some AI tools are imperfect, its use should not replace Staff strength or abilities but to complement.

vi. Due to its imperfectability, the use of AI may produce false, incomplete and biased results and may be unable to keep up with rapidly changing AI eco- systems.

Selected Integrated Considerations

a. **Academic Integrity:** AI shall not be used to violate academic integrity, such as key acts of misconduct – falsification, fabrication and plagiarism. Given the potential limitations of AI-generated outputs (occasionally incorrect, illogical or meaningless), caution shall be exercised in the use of AI.

b. **Accountability:** Those who use or deploy AI will be responsible for handling AI proficiently. They will also be accountable for any intentional and potential harm or misuse of AI.

c. **Reliability and validity:** The output from AI systems should be reliable – yielding relatively consistent results. It should also be valid – generating responses in line with queries. Users are expected to exercise good judgement in accepting results from the use of AI.

2.2 Legal Considerations

All to whom this policy applies shall:

a. Familiarize themselves and comply with all relevant local, state, national and international laws.

b. Use AI knowing that some unethical conducts, such as using AI to cause dignitary harm, by intentional misrepresentation of facts about an individual, group or institution, may attract civil penalties or a criminal cause.

c. Use AI knowing that sanctions consequent upon a breach of ethical requirements in this policy may not protect against, or absolve offenders from, liabilities, where there may have been a collateral breach of the law.

d. Be mindful of differences and possible areas of conflict in relevant laws.

e. Uphold the obligation to abide by relevant laws as superior to other regulatory obligations Without prejudice to the requirement to abide by other provisions of this policy.

f. **Appropriate laws guiding the use of AI tools in examinations, lectures, and course works should be put in place in line with the University's rules and regulations.**

2.3 Other Regulatory Considerations

All to whom this policy applies shall

a. familiarize themselves and comply with all relevant policies and guidelines in the University and at local, state, national and international levels.

b. in this regard, pay particular attention to policies and guidelines on digital technology, data privacy, and cybersecurity.

c. be mindful of differences and possible areas of conflict in relevant policies and guidelines.

2.4 Acceptable Scope and Levels of AI Use

a. **Definition.** The term "acceptable level of AI use" in this policy refers to the circumstances and extents of permissions for the use of AI, and the proportion of content of a product that may be derived from AI.

b. **Percentage of content that may be AI.** This policy recognizes that the appropriate, minimum or maximum percentage of AI in a creative work will vary widely depending on the type of work and the setting. Accordingly, faculties, departments (teaching and non-teaching), lecturers, supervisors, mentors, editors of academic journals in the University and other instructors of students and staff may determine the limit of the acceptable proportion of AI-derived content in a product (writings, designs, etc.), while also specifying the applicable AI detector for each purpose. The committee recommends 30% for B.Sc programmes and 20% for post graduate programmes.

c. **Functional graded levels acceptable use.** Acceptable levels of use may vary in the following order: prohibition of use; use with prior permission; and use without the need for permission. More levels may be defined.

d. **Verification.** Measures, such as oral interviews, to verify originality of AI-assisted knowledge and output enhancement, where AI may have been used, shall be conducted.

e. **Default setting of liberty and agency.** Liberty and agency in the use of AI shall be by default as set out in the ethical considerations of this policy and in line with human rights. This is without prejudice to other regulatory provisions in this policy.

f. **Basic Scope of AI use.** AI may be responsibly used in the University in order to:

   i. provide information;
   ii. identify, analyse and solve problems;
   iii. teaching and learning, research, innovation, administration and community service;
   iv. provide quality assurance; and
   v. achieve other purposes judged to have value or utility in the interest of the University.

g. **Teaching and learning.** The University community is encouraged to take advantage of the use of AI-powered tools to personalize learning experiences, provide feedback, and automate repetitive tasks. However, faculty must ensure these tools supplement, not replace, human interaction and critical thinking.

h. **Research.** Researchers (including students who conduct research) shall explore and deploy AI tools for various types and aspects of quantitative and qualitative research, such as literature review, design of studies, data analysis, modelling and experimentation. Rational choices of those that are most versatile and provide the most valid and accurate results is recommended. The use of these tools and their limitations (such as potential biases in their research methodology) should be disclosed in research reports and

publications.

i. **Intellectuality and originality.** All to whom this policy applies shall use AI in a manner that promotes, without replacing, intellectuality and originality. Knowledge of subject matters, independent analysis and critical thinking shall not be compromised on the grounds of using AI. (See also sections on transparency and full disclosure). Intellectual property rights should conform with guidelines.

j. **Community service.** This policy recognizes the ability of AI to enhance community engagement through data-driven solutions and thus encourages its use for this purpose. Projects must be designed with sensitivity to community perception of AI and respect for local culture and contexts.

2.5 Transparency, Full Disclosure and Explicability

Without prejudice to relevant laws, including laws on intellectual property rights, all products of AI by persons to whom this policy applies, including writings, images, videos, publications, shall be subject to the following tenets.

a. Transparency and full disclosure in this consideration applies fundamentally to, at least, the following:
   i. Sources, usage, privacy and security of data
   ii. AI algorithms and decision-making processes
   iii. System performance measures and regular system audits
   iv. Detection, prevention and mitigation of potential errors and biases
   v. Human contributions, oversight roles and interventions

b. Users of AI shall be transparent in all use case scenarios, so that readers, viewers, assessors and other observers can recognise, understand and evaluate the intelligent and imaginative use of AI.

c. AI's role in all stages of research, projects and all other undertakings shall be fully disclosed.

d. AI models and decisions shall be explicable, **unbiased** and interpretable.

e. Appropriate authorship attribution shall be made where AI has been used to access information and other materials.

CHAPTER 3
CORE THEMATIC REGULATORY CONSIDERATIONS

3.1 Education

a. **Key objective.** The key objective of AI deployment in education shall be the enhancement of teaching and learning.

b. **Curriculum and delivery methods.** AI shall be integrated into the curricula and delivery methods of all educational programmes and activities at all levels in the University.

c. **Capacity building for resource persons.** All lecturers and other resource persons in the University shall
   i. seek self-development in AI, including the acquisition of requisite knowledge and skills
   ii. take advantage of the opportunities offered by AI in conducting their duties and responsibilities
   iii. promote the responsible and ethical use of AI in the University
   iv. the Faculty of Computing should resource and verify for AI department to build capacity of students within and outside the University

3.2 Research, Innovation and Development

a. Lecturers, students and other members of the University community who engage in research, projects and innovations shall strive to deploy and promote AI in these endeavours.

b. Best practices are expected in the context of research integrity and other ethico-legal requirements in order to ensure that products of AI use truly contribute to human development.

c. Each department, faculty and other units of the University managing the use AI for research, innovation and development shall endeavour to develop guidelines for AI usage, including data acquisition, model development and experimentation.

3.3 Administration

a. AI shall be deployed into the University's administrative processes across the entire University system.

b. AI shall be used in this regard to achieve effectiveness and efficiency especially in decision making in the following areas:
   i. planning, implementation, monitoring and evaluation
   ii. inputs, processes, outputs, outcomes and impacts

3.4 Community Service

All staff and students of the University engaged as service providers and appointees outside the University's systems shall responsibly deploy AI

a. to achieve best results.

b. in a manner that promotes the uptake of AI in service delivery in the general society

c. in a manner that transfers AI knowledge and skills to community members

CHAPTER 4
SELECTED REGULATORY CONSIDERATIONS

4.1 Data Management and Responsible Data Use

a. **Fundamentals.** All users of AI in the University shall
   i. adhere to ethical data collection, archiving, retrieval and usage practices. UNESCO 2021 (Elicitation of recommendation of the use of AI should be adequately adhered to.)
   ii. ensure informed consent, data anonymization when appropriate and adherence to data privacy regulations.

b. **Statutory regulations.** Users of this policy must familiarize themselves with national and subnational statutory regulations such as Nigeria Data Protection Act of 2023 which was revised in 2024 and Cybercrime Act of 2024 as well as additional sectorial regulation on Data Act

4.2 Intellectual Property

a. Developers and users AI systems shall refrain from infringing on, but show respect for, intellectual property rights, including patents, trademarks, and copyrights. **The University Of Delta Directorate Of Intellectual Property Rights should synergize with the AI Directorate to ensure compliance.**

b. AI systems shall be developed to facilitate the creation and protection of new intellectual property generated using AI.

4.3 Students and the Use of AI

Students shall:

a. exercise liberty and agency (see ethical considerations) in their authorised use of AI tools for all their undertakings as students, including studying, carrying out assignments, projects, research work and social activities, except when their trainers direct otherwise.

b. take responsibility for familiarising themselves with the ethical use of AI in their coursework, projects and research, being also mindful of the limitations of AI. Faculties should put in place machineries to inculcate or add ethical use of AI in their research methodology or organize seminars for final year students during their project preparation

c. comply with other provisions in this policy that pertain to AI and studentship

d. submit themselves to relevant authorities with respect to their use of AI

e. promote the use of AI in the University community through peer influence and networking

f. AI Use Outside of Course work. In accordance with UNIDEL's commitment to academic excellence and producing graduates who are ready for the workplace

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e. promote the use of AI in the University community through peer influence and networking

f. AI Use Outside of Course work. In accordance with UNIDEL's commitment to academic excellence and producing graduates who are ready for the workplace

UNIDEL recognizes that AI can be used in appropriate ways that facilitates innovation and creativity. When not explicitly used within a course (at which time AI policies falls under faculty's discretion), students should consult with their Supervisors, Departments and Faculty about appropriate use

g. Students Access to generative AI. The University (university library) should ensure that all students have equal access to the AI systems or products

4.4 The Use of AI Detectors

a. The use of AI detectors is permitted for all purposes judged as necessary.
b. Caution must be exercised in interpreting and acting on the results of AI detectors as their validity and accuracy may be low and varied.

CHAPTER 5
ARTIFICIAL INTELLIGENCE DEVELOPMENT: GENERAL CONSIDERATIONS

The following principles shall guide the development of AI and the supporting procedures in the University.

5.1 Principal Agency and Direction

The Centre for Artificial Intelligence Development shall

a. be the principal agency of the University in the development of AI
b. support other components of the University in AI development

5.2 Scope and Collective Responsibility

AI development in the University shall be

a. defined in context and practice as the systemic response to all aspects of this policy.
b. the collective responsibility of all individuals and components of the University involved in
    i. research and innovation in machine learning
    ii. use of AI for any purpose in the interest of the University

5.3 AI Development and Lifecycle Management

a. Developers shall apply fairness, accountability and transparency principles throughout the development process. (It should be in line with UNESCO 2021 Elicitation of recommendation on the use of AI)
b. Data management shall be conducted as described in this policy.
c. Model training and testing shall be conducted to meet scientific (accuracy, validity and reliability) and ethical standards.
d. Periodic algorithm audits must be conducted to detect and mitigate bias in AI decision- making.

5.4 Promoting Brand Visibility for the University on Generative AI Platforms

a. The Management, staff and students of the University shall commit to improved and sustained brand visibility for the University on generative AI platforms.
b. Responsible officers, committees, units and departments shall implement all activities to improve the webometric ranking of the University (in synergy with the Department of AI as well as Faculty of Computing in general)
c. Departments, faculties, institutes and other components of the University shall obtain the support of the ICT Unit to make their publications more available and accessible online.

d. To enable generative AI platforms to access the University's publicly accessible data, the ICT unit shall take appropriate steps including:



i. data inventory and classification
ii. ii. data integration using connectivity, consolidation and transfer tools iii. Data Security and encryption as necessary

5.5 AI Deployment and Use

AI systems shall:

a. be subjected to thorough pre-deployment testing on representative datasets
b. undergo validation procedures to ensure models performs optimally.
c. undergo continuous monitoring and evaluation for bias, drift, and security vulnerabilities
d. have access control to prevent unauthorised usage

5.6 Priorities and Principles in Managing AI Development

a. All stakeholders in AI development shall strive to prioritise the strategic positioning of the University as a leader in the enterprise of AI:
   i. at the technical level: machine learning, deep learning and exploration of AI applicability to all fields and endeavours, with origin, ownership or sponsorship attributable to the University.
   ii. at the user level: complement technical development by continuous use and consequent reinforcement and labelling of AI database owned by or based in the University.
b. The Centre for Artificial Intelligence Development shall collaborate with and support all components of the University involved in AI to continuously update, strengthen and expand their AI infrastructure, knowledge base and capacities for training, learning, research, innovation and service.
c. The Centre for Artificial Intelligence Development shall represent the University in all matters concerning AI at all levels, without prejudice to the capacities of other components of the University in the associations to which they belong and projects in which they participate.
d. The Centre for Artificial Intelligence Development shall provide an AI helpdesk to address relevant queries and access support.
e. The centre for AI development shall provide awareness, training and retraining for all staff and students in the use of AI systems within and outside the university

5.7 Resource Procurement

a. **Infrastructure.** The University shall procure high-performance computers
   i. with facilities for large data storage, computational resources, data processing frameworks, machine learning frameworks, MLOps platforms and emerging new technologies as the needs arise
   ii. powered by low-latency of cloud environments (internet) and the processing power of graphics processing units

b. **Software.** The University shall
   i. seek licensing for AI tools that meet educational, research, multidisciplinary and service needs.
   ii. obtain and provide access to paid versions of AI tools.

c. **Human resources.** The University shall
   i. procure adequately skilled IT staff for system maintenance and training support for AI infrastructure and software.
   ii. support capacity building and development programmes for continuous training of IT staff for AI to serve inhouse and external needs, including commercialised initiatives.

d. **Funding.** *(See Funding under the Chapter on Governance)*

5.8 Power and Responsibility to Develop Guidelines

As the need arises and in line with the provisions of this policy

a. All components and levels of the University shall develop guidelines for the use of AI for its purposes.
b. Guidelines shall be used to explain procedures in non-technical ways in order to facilitate learning, practice, adoption and systemwide domestication.

5.9 Request for Services

a. The Centre for Artificial Intelligence Development shall collaborate with components of the University involved in AI to promote resource sharing, capacity building (training, etc.) and support services for AI for all members and components of the University community.
b. The Centre for Artificial Intelligence Development and all components of the University that possess sufficient competences in AI shall be available to deliver revenue-generating and commercialised AI services within and outside the University.
c. Requests for resource sharing, capacity building and support services shall be received with a positive disposition in the spirit of collegiality and institutional fidelity.

5.10 Requests for Review, Clearance Approvals and Related Matters

a. The AI Ethics and Justice Committee of the Centre for Artificial Intelligence Development shall receive and consider applications for reviews, clearance, approvals and related matters with respect to AI within and outside the University and shall be the core agent of the University in this regard.
b. The AI Ethics and Justice Committee may engage any individual, unit, department or external body in the course of carrying out this function.

CHAPTER 6
ARTIFICIAL INTELLIGENCE DEVELOPMENT: ADVOCACY, STAKEHOLDERSHIP, PARTNERSHIP AND COLLABORATION

6.1 Advocacy

a. The University shall engage in local, national and international discourse on AI policy in development and with the wider public for responsible AI usage.

b. AI policy advocacy shall seek to advance adherence to shared ethical standards; promotion of development of AI solutions that contribute to sustainable and equitable development; and collaborations to support resource sharing through educational and research programmes and development projects.

6.2 Stakeholder Consultative Forum

a. All components of the University and relevant segments of the local and global community are considered stakeholders in AI.

b. The Centre for Artificial Intelligence Development shall set up the Stakeholder Consultative Forum that shall be drawn from:

   i. within the university community, applying the principles of diversity and inclusion

   ii. outside the university community to represent institutions that will be engaged in partnerships and collaboration (the centre should synergize with the Directorate of Linkages and Data Protection Act)

6.3 Partnerships and Collaboration

a. AI development in the University shall include the fostering of partnerships and collaborations with:

   i. Individuals and communities
   ii. Industry
   iii. Governments
   iv. Research institutions
   v. International organisations
   vi. Other tertiary educational institutions
   vii. Other stakeholders

b. Interdisciplinary partnerships and collaborations in AI shall address:

   i. research and projects
   ii. the promotion of continued teamwork
   iii. engagement of stakeholders from diverse fields in industry and local and the international communities
   iv. the deepening of AI deployment in providing solutions to developmental challenges
   v. AI partnerships and collaborations shall prioritise those programmes and projects that foster AI development and deployment, including capacity building, in and by the University. (the center should synergize with the Directorate of Linkages and Data Protection Act)

CHAPTER 7
GOVERNANCE

7.1 Structure, Roles and Responsibilities

a. **University administration.** The University administration shall:
   i. support the Centre for Artificial Intelligence Development to perform its functions, including its leadership role in AI development in the University
   ii. provide resources for responsible AI use and capacity building
   iii. support systems that use and build capacity in AI in the University
   iv. strengthen cascading levels of AI governance in the University.

b. **Centre for Artificial Intelligence Development.** The Centre shall be
   i. the custodian and chief implementing agency of the AI Policy of the University.
   ii. guided by this policy and other governance instruments that it shall develop for itself.
   iii. the central platform for AI resources and activities in the University

c. **Systemwide subcentral AI governance.** All faculties, centres, institutes, directorate, departments, units, non-academic sections of the University shall have the power to set up AI governance for their purposes. This should be done in conjunction with the centre for AI development

7.2 Planning

The development and deployment of AI shall be conducted using continuous planning processes at all levels.

7.3 Implementation

The implementation of AI development and deployment plans shall be plan-driven, resource- driven and conducted with focus on achieving objectives and targets at all levels.

7.4 Monitoring, Evaluation and Feedback

Monitoring, evaluation and feedback shall
a. be planned processes that will use tools and computational and non-computational indicators
b. prioritise audits, service evaluations and performance measures
c. make provision for continuous feedback loops to strengthen continuous AI development
d. use communication mechanisms to share lessons horizontally and vertically in the University's AI governance systems

7.5 Quality Assurance

a. The University shall commit to ensuring best practices in AI use in all its mandates including education, research, innovation, administration and community service.
b. Quality assurance shall entail the development and use of clear guidelines and protocols on AI use to enable continuous standardisation of practices and service delivery experiences.

7.6 Funding

a. The University shall
   i. fund and support the funding of the Centre for Artificial Intelligence Development.
   ii. fund and support the funding of AI infrastructure and functions.
   iii. support and promote internally and externally revenue generation for AI.
b. The sources of AI funding shall include
   i. revenue allocation by the University
   ii. income accruing from partnerships and collaborations
   iii. income accruing from projects and services
   iv. grants
   v. reinjection of cost savings

vi. philanthropy
vii. external sources

7.7 Empowerment to Develop Subsidiary Policies

All levels of AI governance shall have the power to develop their AI policies and guidelines, subject to the provisions of this policy

7.8 Review and Revision

This policy shall be reviewed as necessary and

a. in line with emerging trends and advancements in AI
b. in response to cumulative experiences and lessons in AI development and utilisation
c. in response to emerging challenges

CHAPTER 8
COMPLIANCE, ENFORCEMENT, SANCTIONS AND DISPUTE RESOLUTION

8.1 Reporting and Investigating

a. Potential and established wrongdoings, including those intended for transmission through whistleblowing, shall be reported to the AI Ethics and Justice Committee.
b. Parties in dispute on AI-related matters may seek resolution by recourse to the AI Ethics and Justice Committee.
c. The AI Ethics and Justice Committee shall investigate all reported cases, with or without engaging experts outside itself.
d. Investigation of cases shall include claim verification, evidence gathering, data analysis and documentation.
e. Whistleblowers shall be protected.

8.2 Violations

a. Minor violations of this policy shall include inadequate disclosure of the use of AI in an academic work and denouncing AI as witchcraft in a formal setting.
b. Major violations of this policy shall include intentional AI-related falsification, fabrication and plagiarism (see section on Ethical Considerations), research methods wrongly designed or misapplied with an intention to mislead readers, use of AI with an intention to commit fraud, failing a student because of the use of AI in the absence of contrary instruction and despite adequate adherence to its ethical use, and malicious use of AI with potential to cause dignitary harm to the University.

8.3 Disputes

Where disputes (which include disagreements and conflicts) arise on account of AI or products of AI – such as may involve ownership of intellectual property, usage rights and the sharing of benefits and risks in respect of AI – it shall be decided upon by the

8.4 Sanctions for Transgression

a. Sanctions may apply in cases of violations. They shall be decided upon by the AI Ethics and Justice Committee in line with its assessment of the gravity of violation.
    i. Minor violations of this policy shall attract warnings or mandatory training in the ethics of AI.
    ii. Major violations shall be subject to disciplinary actions such as suspension of AI privileges, academic probation, or expulsion; or as may be decided upon by the University Management, with or without the recommendation of the Centre for Artificial Intelligence Development.

b. Sanctions may be lifted before the end of the duration over which it was applied, if the AI Ethics and Justice Committee is satisfied that the individual, group or institution has shown evidence of positive change.

8.5 Dispute Resolution

a. Disputes shall be resolved by using alternative dispute resolution mechanisms as may be agreed upon by the parties involved.
b. When a dispute is reported to the AI Ethics and Justice Committee, it shall be resolved by using alternative dispute resolution mechanisms as may be agreed upon by the parties involved along with the committee.

8.6 Appeal

a. A party or complainant may re-approach the AI Ethics and Justice Committee to seek a review of verdict if, in their opinion, new information to inform a possible change of verdict becomes available.
b. Where a party is dissatisfied with the verdict AI Ethics and Justice Committee they may refer their matter to the Management of the University. Such a recourse shall be accompanied by the documented verdict of the AI Ethics and Justice Committee.